

APPLICATION TO LEASE PREMISES

PRIVATE AND CONFIDENTIAL

N.B. both pages MUST be completed in full and ALL relevant documents MUST be provided

PROPERTY APPLIED FOR:	_____
START DATE OF LEASE:	_____
NUMBER OF PERSONS TO OCCUPY PREMISES:	_____
LEASE PERIOD:	_____

APPLICANT 1: PERSONAL DETAILS:

NAME: _____	SURNAME: _____
IDENTITY/PASSPORT NUMBER: _____	DATE OF BIRTH: _____
RESIDENTIAL ADDRESS: _____	
HOME PHONE NUMBER: _____	CELLPHONE NUMBER: _____
EMAIL ADDRESS: _____	MARITAL STATUS: _____
NO OF DEPENDANTS: _____	AGES: _____

EMPLOYMENT DETAILS:

EMPLOYER: _____	TELEPHONE NUMBER: _____
ADDRESS: _____	
OCCUPATION: _____	PAYMENT DATE: _____
SALARY: _____	CONTACT PERSON: _____

LESS THAN 3 YEARS, PREVIOUS EMPLOYER: _____
TELEPHONE NUMBER: _____ CONTACT PERSON: _____
OTHER INCOME PLEASE SPECIFY: _____

BANKING DETAILS:

ACCOUNT NAME: _____ BANK: _____
BRANCH: _____ ACCOUNT NUMBER: _____
ACCOUNT TYPE: _____

DETAILS OF PRESENT AND PREVIOUS LANDLORD:

CURRENT LANDLORD:

CURRENT ADDRESS: _____
NAME OF LANDLORD: _____ CONTACT NO: _____
MONTHLY RENT: _____ REASON FOR LEAVING: _____

PREVIOUS LANDLORD:

PREVIOUS ADDRESS: _____
NAME OF LANDLORD: _____ CONTACT NO: _____
MONTHLY RENT: _____ REASON FOR LEAVING: _____

DETAILS OF FAMILY/FRIENDS:

NEXT OF KIN: _____ CONTACT NO: _____
ADDRESS: _____ RELATIONSHIP: _____

APPLICANT 2: PERSONAL DETAILS:

NAME: _____	SURNAME: _____
IDENTITY/PASSPORT NUMBER: _____	DATE OF BIRTH: _____
RESIDENTIAL ADDRESS: _____	
HOME PHONE NUMBER: _____	CELLPHONE NUMBER: _____
EMAIL ADDRESS: _____	MARITAL STATUS: _____
NO OF DEPENDANTS: _____	AGES: _____

EMPLOYMENT DETAILS:

EMPLOYER: _____	TELEPHONE NUMBER: _____
ADDRESS: _____	
OCCUPATION: _____	PAYMENT DATE: _____
SALARY: _____	CONTACT PERSON: _____
LESS THAN 3 YEARS, PREVIOUS EMPLOYER: _____	
TELEPHONE NUMBER: _____	CONTACT PERSON: _____
OTHER INCOME PLEASE SPECIFY: _____	

BANKING DETAILS:

ACCOUNT NAME: _____	BANK: _____
BRANCH: _____	ACCOUNT NUMBER: _____
ACCOUNT TYPE: _____	



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DETAILS OF PRESENT AND PREVIOUS LANDLORD:

CURRENT LANDLORD:	
CURRENT ADDRESS:	_____
NAME OF LANDLORD:	_____ CONTACT NO: _____
MONTHLY RENT:	_____ REASON FOR LEAVING: _____
PREVIOUS LANDLORD:	
PREVIOUS ADDRESS:	_____
NAME OF LANDLORD:	_____ CONTACT NO: _____
MONTHLY RENT:	_____ REASON FOR LEAVING: _____

DETAILS OF FAMILY/FRIENDS:

NEXT OF KIN:	_____ CONTACT NO: _____
ADDRESS:	_____ RELATIONSHIP: _____

OCCUPANT/S DETAILS (if other than as stated above):

NAME:	_____ SURNAME: _____
NATIONALITY:	_____ DATE OF BIRTH: _____
WORK NO:	_____ CELL NO: _____
IDENTITY/PASSPORT NUMBER: _____	
NAME:	_____ SURNAME: _____
NATIONALITY:	_____ DATE OF BIRTH: _____
WORK NO:	_____ CELL NO: _____
IDENTITY/PASSPORT NUMBER: _____	
NAME:	_____ SURNAME: _____
NATIONALITY:	_____ DATE OF BIRTH: _____
IDENTITY/PASSPORT NUMBER: _____	
WORK NO:	_____ CELL NO: _____



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DOCUMENTS REQUIRED FOR INDIVIDUALS:

COPY OF LEASEHOLDER/S ID/PASSPORT (IN CASE OF A PASSPORT, COPY OF WORK PERMIT/RESIDENCE IS REQUIRED)
CURRENT PAYS LIP
3 MONTHS BANK STATEMENTS (SIX MONTHS BANK STATEMENTS IF SELF EMPLOYED)
PROOF OF ADDRESS
OCCUPANTS ID/PASSPORT

DOCUMENTS REQUIRED FOR COMPANY:

COPY OF ID/PASSPORT
THREE MONTHS COMPANY BANK STATEMENTS
CERTIFICATE OF REGISTRATION
RESOLUTION AUTHORIZING THE SIGNATORY
PROOF OF ADDRESS OF SIGNATORY
OCCUPANTS ID/PASSPORT

I hereby give permission for Quoin Online (Pty) Ltd to conduct a credit check on me:

APPLICANT 1

APPLICANT 2

DATE

DATE

OCCUPANT 1

OCCUPANT 2

DATE

DATE